

# Certificate in ESOL Skills for Life

## Entry 3 – Writing

### February 2009



Your full name: .....  
(BLOCK CAPITALS)

Centre: ..... Date: .....

Candidate registration number: .....

Time allowed: 60 minutes

Please complete **both** tasks. Write your answers in pen **not** pencil.

You may **not** use dictionaries. You may **not** use correction fluid.

All notes and plans which are **not** for assessment must be crossed through.

Examiner's use only			
<b>Task one</b>			
Writing composition	6	5 4	3 2 1 0
Grammar and punctuation	6	5 4	3 2 1 0
Spelling and handwriting	3	2	1 0
<b>Task two</b>			
Writing composition	6	5 4	3 2 1 0
Grammar and punctuation	6	5 4	3 2 1 0
Spelling and handwriting	3	2	1 0

**Certificate in ESOL Skills for Life****Entry 3 – Writing**

Time allowed: 60 minutes

This examination paper contains two tasks. Complete both tasks.

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**Task 1**

You saw an accident when you were in the town centre last week. The police have asked you to write what happened. Write about:

- what you were doing when you saw the accident
- who was involved in the accident and what happened
- what you and the other people in the street did.

*Plan your account by making notes of the most important points and then draft at least one paragraph of your account. Then write the final account, making sure that you proofread it.*

(About 200 words in total. This includes the plan, draft and final account.)

***Plan/draft below***

***Plan/draft below***

**Write your account below**

This image shows a full page of white paper with horizontal dotted lines. The lines are evenly spaced and run across the width of the page, providing a guide for handwriting or typing. There are no margins, text, or other markings on the page.

[illegible]

**Task 2**

You want to go to the cinema next week. Write an email to a friend, telling him/her about the film you want to see and asking him/her to come with you. Suggest a time and place to meet and ask for suggestions about what you could do after the film.

(About 120 words)

The image shows a screenshot of an email client window titled "Saturday". The window has a menu bar with the following options: File, Edit, View, Insert, Format, Tools, Message, and Help. Below the menu bar is a toolbar with icons for Send, Cut, Copy, Paste, Undo, Check Spelling, Attach, Priority, Sign, Encrypt, and Offline. Below the toolbar are three input fields for "To:", "Cc:", and "Subject:". Below these fields is a rich text editor toolbar with icons for bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, and a zoom slider. The main area of the window is a large text field with horizontal dotted lines for writing the email body.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There is no text or other markings on the paper.