

# Certificate in ESOL Skills for Life

## Entry 2—Reading

November 2004



# Trinity

*The International Examinations Board*

YOUR FULL NAME: .....  
(BLOCK CAPITALS)

CENTRE: ..... DATE: .....

CANDIDATE REGISTRATION NUMBER: .....

TIME ALLOWED: 45 MINUTES

PLEASE ANSWER **ALL** QUESTIONS

EXAMINER'S USE ONLY

Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10	Q11	Q12	Q13	Q14	Q15	Q16	Q17	Q18	Q19	Q20

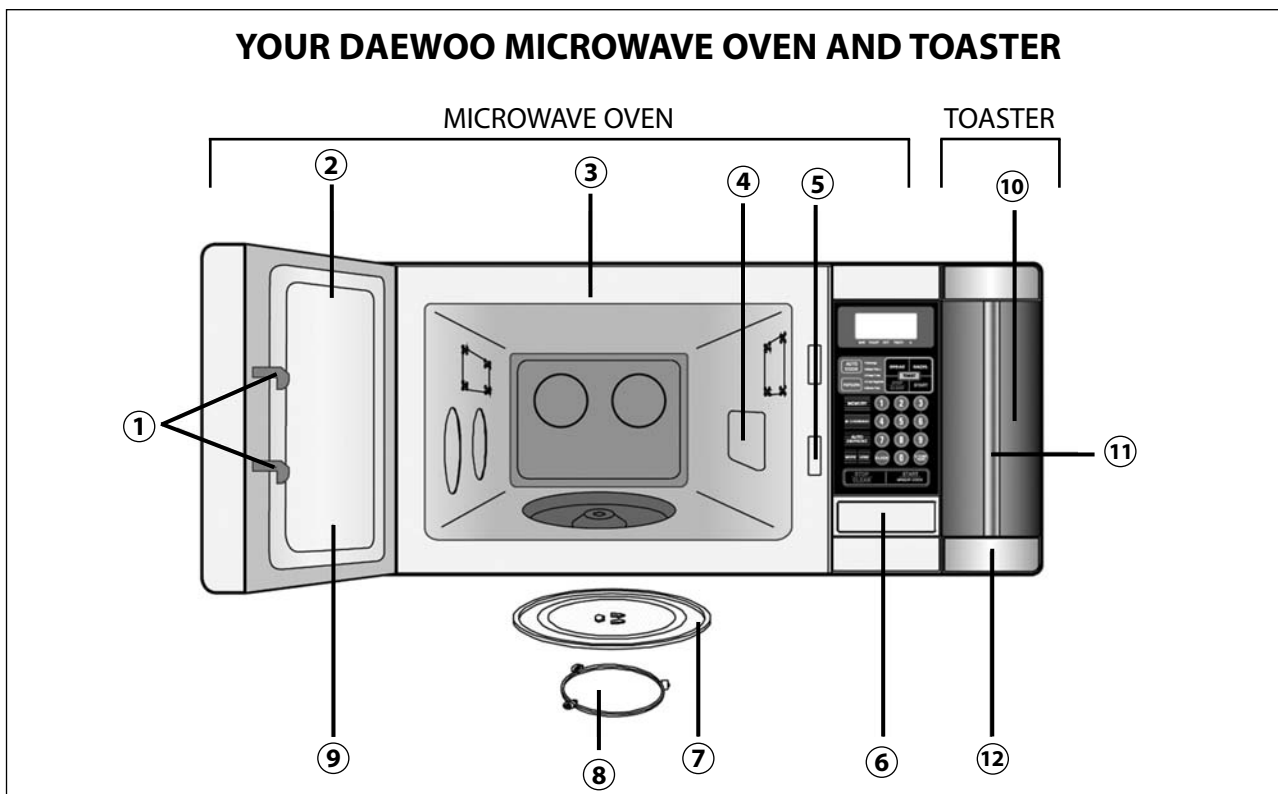
## Certificate in ESOL Skills for Life

### Entry 2—Reading

Time allowed: 45 minutes.

#### Task one

Answer the questions on page 3 by using the diagram and the instructions below.



Text adapted from [www.e-daewoo.com/products/owners\\_manual/KOG-867T9.pdf](http://www.e-daewoo.com/products/owners_manual/KOG-867T9.pdf)

#### Glossary

##### Cooking with your microwave

1. Put the food into a suitable container.
2. Open the oven door by pressing the door release button.
3. Place the container on the glass tray.
4. Shut the oven door. Make sure it is firmly closed.
5. Set the timer button on the control pad above the door release button.
6. The oven light is on when the microwave is operating.
7. When the food is cooked a BEEP will sound.
8. Open the door and remove the food.

- ① **Door latch**—Keeps the door closed.
- ② **Door seal**—Keeps the microwaves inside the oven.
- ③ **Oven cavity**—The inside of the oven.
- ④ **Spatter shield**—Protects the microwave outlet from splashes of food.
- ⑤ **Safety interlock system**—Stops the oven working while the door is open.
- ⑥ **Door release button**—Pushing this button opens the door.
- ⑦ **Glass cooking tray**—Made of heat resistant glass. Place on the bottom of the oven, on top of the roller guide.
- ⑧ **Roller guide**—Supports the glass cooking tray.
- ⑨ **Door screen**—Allows food to be viewed.
- ⑩ **Toaster drawer**
- ⑪ **Toaster opening handle**
- ⑫ **Crumb tray**

**Questions**

1. Does the text tell you how to use the microwave or the toaster?

.....

2. Insert the correct word in the space.

<b>because</b>	<b>but</b>	<b>however</b>	<b>and</b>	<b>when</b>
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The microwave oven is on the left ..... the toaster is on the right.

3. To cook the food you shut the oven door and then

.....

- 4–6. Complete the sentences below with one of the following:

... through the door screen. ... off when the microwave is not in use. ... when the food is cooked.
---

4. A beep sounds .....

5. You can view the food .....

6. The oven light is .....

7. Look at the glossary and the diagram. Which part of the microwave is ②?

.....

8. When the food is cooked you

.....

9. Look at the glossary. Which sentence is correct? (*Please circle the letter of the correct answer*)

- A** The safety interlock system stops the oven working when the door is closed.  
**B** The safety interlock system stops the oven working while the door is open.  
**C** The safety interlock system keeps the oven working while the door is open.

10. Where can you find a text like this? (*Please circle the letter of the correct answer*)

- A** A book  
**B** An Instruction Manual  
**C** A magazine

**Task two**

Answer the questions on page 5 by using the form below.

# 50% off Freshfood Pizzas

**THIS VOUCHER CAN ONLY BE USED WHEN PURCHASING A Freshfood PIZZA.  
A MAXIMUM OF TWO PIZZAS MAY BE PURCHASED PER VOUCHER.**

FILL IN THE FORM BELOW AND GIVE IT TO THE CASHIER AT THE TIME OF PURCHASE.

Name (Mr/Mrs/Miss/Ms): ..... Initial: .....

Address: .....  
.....

Postcode: .....

Tel: .....

E-mail address: .....

Signature: .....

Tick the box if you would like information on more Freshfood promotions and offers ☐

**Questions**

Look at the form on page 4 and answer the following questions. For each question, only one of the answers is correct.

*(Please circle the letter of the correct answer)*

11. This form is to
- A** order pizzas
  - B** save money on pizzas
  - C** get information on pizzas
12. The form asks you to tick for more offers and promotions. Which one is correct?
- A** Yes
  - B** ✕
  - C** ✓
13. The form uses the abbreviation 'Tel'. Which one of these is a Tel?
- A** 0161 564 9875
  - B** 11.7.85
  - C** 10am
14. The form asks for an e-mail address. Which one is correct?
- A** 34 Baxter Road, Bolton, B1 5TR
  - B** tombrown@hotmail.com
  - C** PO Box 45, Cambridge, C1 3PL
15. This form asks
- A** What is your address?
  - B** What is your job?
  - C** What is your nationality?

**Task three**

Answer the questions on page 7 by using the information below.

<b>Evelyn Computers Ltd</b> Internal Telephone Directory		
<b>Name</b>	<b>Department</b>	<b>Extension Number</b>
Adams, Faith	Personnel	4000
Cheng, Lee	Marketing	4003
Dixon, Charles	Finance	4009
Elkin, Magda	Canteen	4002
Ford, Cheryl	Project Management	4005
Guha, Ali	Personnel	4000
Haji, Mustafa	Project Management	4005
Lawley, Patrick	Security	4008
Patel, Priti	Administration	4004
Perkins, Bill	Marketing	4001
Stockton, Emily	Reception	4006
Theodosio, Dimitri	Caretaker	4007
Please inform Priti Patel in Administration of any changes to this information.		

**Questions**

Look at the text on page 6 and answer the following questions. For each question, only one of the answers is correct.

*(Please circle the letter of the correct answer)*

16. This text can be found
- A** at home
  - B** at work
  - C** in a shop
17. Who works in Personnel?
- A** Charles Dixon and Bill Perkins
  - B** Faith Adams and Ali Guha
  - C** Cheryl Ford and Magda Elkin
18. 4005 is the extension number for
- A** Bill Perkins and Patrick Lawley
  - B** Lee Cheng and Dimitri Theodosio
  - C** Cheryl Ford and Mustafa Haji
19. Where would 'Montrose, Jack' come in the list?
- A** After 'Lawley, Patrick' and before 'Patel, Priti'
  - B** After 'Elkin, Magda' and before 'Ford, Cheryl'
  - C** After 'Perkins, Bill' and before 'Stockton, Emily'
20. Who should be informed of any changes?
- A** Cheryl Ford
  - B** Priti Patel
  - C** Magda Elkin

