

Certificate in ESOL Skills for Life



Entry 3—Writing

September 2004

YOUR FULL NAME:
(BLOCK CAPITALS)

CENTRE: DATE:

CANDIDATE REGISTRATION NUMBER:

TIME ALLOWED: 60 MINUTES

PLEASE ANSWER **BOTH** QUESTIONS

ALL NOTES AND PLANS WHICH ARE **NOT** FOR ASSESSMENT MUST BE CROSSED THROUGH

EXAMINER'S USE ONLY

Task one				
Writing composition	6	5 4	3 2 1 0	
Grammar and punctuation	6	5 4	3 2 1 0	
Spelling and handwriting	3	2	1 0	
Task two				
Writing composition	6	5 4	3 2 1 0	
Grammar and punctuation	6	5 4	3 2 1 0	
Spelling and handwriting	3	2	1 0	

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Time allowed: 60 minutes.

This examination paper contains two questions. Answer both questions.

Task one

The editor of your community magazine has asked you to write an article (about 200 words) about a recent event in your area. It could be a party, a sporting or cultural occasion or a meeting.

Include the following in your article:

- preparations for the event
- what happened on the day
- the people who came
- how the event finished

Plan your article by making notes of the most important points and then write a draft.

Then write the final article for the magazine and check it carefully for mistakes.

Plan/draft below

Plan/draft below

[illegible]

[illegible]

Task two

You and your family are planning a big celebration for a member of your family who is coming to visit you soon. Write a letter (about 120 words) to a married couple you met recently, telling them about the visit, your plans for the day and inviting them to join in the celebration. Ask them to let you know their response to your invitation and what time they plan to arrive.

[illegible]

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.