

# September 2004

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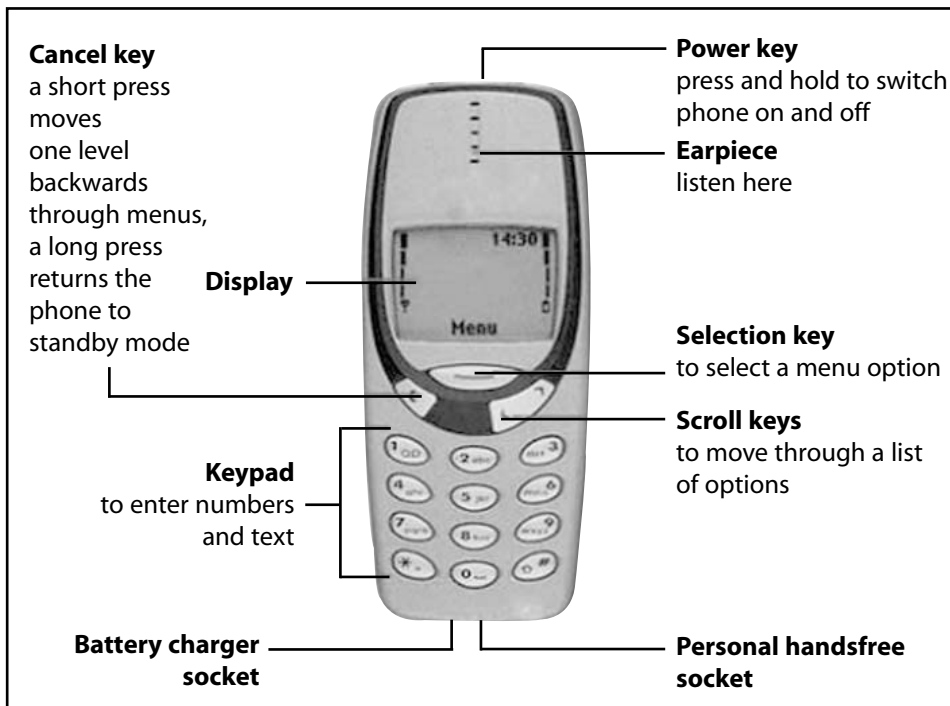
## Certificate in ESOL Skills for Life

### Entry 2—Reading

Time allowed: 45 minutes.

#### Task one

Answer the questions on page 3 by using the diagram and the instructions below.



#### Glossary

- a. Key in—press
- b. Area code—the number for each area
- c. Cancel—stop
- d. Logo—company sign

#### Instructions

1. First, to switch on the phone, press and hold the Power key on the top of the phone.
2. The display screen will light up and show the Nokia logo and then say 'Welcome to Nokia'.
3. Next, key in the number you want to call. Always use the full area code, even if the number is in your area.
4. Press the C key to cancel a number if you make a mistake.
5. Then, press the Selection key to call the number.
6. Lastly, press the Selection key again to end the call.

**Questions**

1. The text tells you (*Please circle the letter of the correct answer*)

**A** how to answer a call  
**B** how to make a call  
**C** how to hold a call

2. You can switch on the phone by .....

3. Insert the correct word in the space.

**below**      **opposite**      **between**      **over**      **behind**

The Selection key is ..... the display screen.

4. Look at the glossary and the diagram. Which key do you press to stop a call?

.....

5. What do you see after you press the Power key?

.....

- 6–8. Complete the sentences below with one of the following:

...you must always use the full area code.

...you can press the **C** key.

...the display screen will light up.

6. When you switch on the phone,

.....

7. When you key in the number you want to call,

.....

8. If you make a mistake,

.....

9. Circle the letter of the correct sentence.

**A** The display screen shows the logo first.  
**B** The display screen shows a number.  
**C** The display screen shows the Welcome sign first.


10. Where could you find a text like this?

.....

**Task two**

Answer the questions on page 5 by using the form below.

Free brochure request	
Title	Mr/Mrs/Miss/Ms
First Name	
Surname	
House no.	
Street	
Town/City	Post code
<i>Please send me my free Learning Direct brochures. I am interested in (please tick)...</i>	
The Secretarial brochure	<input type="checkbox"/>
The Computing brochure	<input type="checkbox"/>
The Hair and Beauty brochure	<input type="checkbox"/>



No stamp required

**Learning Direct  
Sorton House  
Sorton Business Park  
BURNCHESTER  
BY22 8XY**

**Questions**

Look at the form on page 4 and answer the following questions. For each question, only one of the answers is correct.

*(Please circle the letter of the correct answer)*

11. You use this form
  - A** for a job application
  - B** to book accommodation
  - C** to ask for a brochure
  
12. Which titles apply to women only?
  - A** Mr/Mrs/Ms
  - B** Ms/Miss/Mr
  - C** Mrs/Miss/Ms
  
13. This form asks you for
  - A** name, address and telephone number
  - B** title, name and address
  - C** name, address and date of birth
  
14. How much will it cost to send this card?
  - A** 28p
  - B** 20p
  - C** Nothing
  
15. How many brochures can you ask for?
  - A** Three
  - B** Two
  - C** One

**Task three**

Answer the questions on page 7 by using the receipt below.

**Max's Supermarket**

Max's Supermarkets Ltd

www.maxmart.co.uk

MANAGER: Ali Karim

Tel: 015224 2221110

White loaf	£0.85
Milk 1 litre	£0.50
Butter-4 at £0.60	£2.40
Flour	£0.68
Ice Cream	£1.98
Eggs 1 dozen	£1.68
Oranges-6 at £0.30	£1.80
Lemons-6 at £0.18	£1.08
Rice	£1.20
Garlic	£0.52
 TOTAL	 £12.69
Cash	£15
Change due	£2.31

*Thank you for shopping at Max's  
Your goods were checked out by Linda  
at 09:37 on 01/06/04.*

## Questions

Jemma Ellis went shopping recently. Look at the receipt on page 6 and answer the following questions. For each question only one of the answers is correct.

*(Please circle the letter of the correct answer)*

16. Which is true?
- A** She didn't buy any bread.
  - B** She didn't buy any fruit.
  - C** She didn't buy any meat.
17. Which is true?
- A** Oranges are more expensive than lemons.
  - B** Oranges are the same price as lemons.
  - C** Oranges are cheaper than lemons.
18. What is **not** on the receipt?
- A** The Manager's name
  - B** The address of the supermarket
  - C** The telephone number
19. How much change did Jemma receive?
- A** £15
  - B** £12.69
  - C** £2.31
20. In a dictionary which word comes first?
- A** litre
  - B** loaf
  - C** lemon